# AISI Project Annual Report (APAR) Review Checklist 2009-2010

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criteria** | **Y** | **N** | **N/A** | **Comments** |
| Front Page  Is everything correct? If not, double click on the boxes to change. |  |  |  |  |
| Section B, C: Quantitative and Qualitative Measures and Results | | | | |
| 1. The ACTUAL number has been entered. & RESPOSE RATE |  |  |  |  |
| 1. The TARGET has been entered for the 3 years |  |  |  |  |
| 1. The number measured or number of responses has been included in both quantitative and qualitative measures. |  |  |  |  |
| 1. Comments on results have been included, where appropriate. |  |  |  |  |
| Section D: Descriptions of Quality Measures | | | | |
| 1. Success indicator was selected in terms of how well the measure was achieved. |  |  |  |  |
| 1. Specific evidence was provided to explain each quality measure.    1. point form is preferred    2. Add quotes if you have them |  |  |  |  |

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| Criteria | **Y** | **N** | **Comments** |
| Section G: | | | |
| **G1 Student Outcomes**  Information provided is a **summary of the year:**   1. specific evidence; 2. clear and concise; 3. student outcomes achieved; 4. student outcomes not achieved; 5. explanation of why/why not provided. |  |  |  |
| G2 Effective Practices (Processes)  CHOOSE 1 (OR MORE)  Information provided is:   1. specific evidence; 2. clear and concise; and 3. addresses one or more categories:    * WHAT, WHY |  |  |  |
| G3 Project Summary  Information provided on the following:   1. What worked well (successes)? 2. What did not work well (challenges)? 3. Project adjustment? 4. Celebrations of success. 5. Unanticipated results or effects? |  |  |  |
| G4 Integration/Sustainability  OPTIONAL |  |  |  |
| Section H Attachments | | | |
| Attach as a word document, excel spreadsheet, link to a site |  |  |  |